

BLAINE SOCCER CLUB POLICIES

(Revised 01/16/2013)

GENERAL:

1. The BSC Board of Directors shall form all recreational soccer teams.
2. All BSC players must provide the club with proof of age (birth certificate) at time of registration for that summer season.
3. Any player, who falsifies their birthday, will receive a one year suspension. No refunds will be given.
4. Any violence, manipulation, deception or unbecoming conduct will not be allowed and teams, coaches, players and spectators will be disciplined because of it. This will be communicated to all BSC coaches, players and parents each soccer season. Refer to the sportsmanship agreement.
5. Any employment contract or agreement, verbal or written, for any coach and or trainer, must be approved and processed by the Board of Directors.
6. The BSC will make available financial scholarships for recreational players who are qualified for the reduced/free lunch program through the school in which they attend. Those receiving reduced/free lunches will receive a scholarship worth half of their registration fees. All applications, along with school district verification, should be forwarded to the designated person representing the Board. Persons should speak to the Board if they wish to appeal any decision. Special circumstances will be considered.
7. Shin guards are mandatory for all BSC players, traveling and recreational, regardless of age, at all practices, training, scrimmages and games.
8. BSC requires that at all team functions there will be a second adult present, one of which is preferably the same gender as the players.
9. Any team can use the BSC logo on merchandise for fundraising purposes with prior approval of the Board of Directors.
10. If a person wishes to register a complaint concerning another individual or team with the BSC, a written grievance form must be completed and mailed to the BSC, PO Box 490043. Blaine, MN. 55449. The written complaint must include specific information about the alleged incident, including date and time of incident, location of incident, who was involved and the details as to what occurred. The complaint must be signed and dated. Written complaints will be addressed at the next regularly scheduled Board meeting upon receipt of the form. The Board will keep the outcome of the complaint on file. Forms will be made available to the membership.
11. The BSC has a Whistle Blower policy available.

TRAVELING:

1. The BSC Board of Directors shall form all traveling teams. Type and condition of tryouts, evaluations and the forming of teams may change from season to season.
2. The Board of Directors, in conjunction with the duties assigned to them, shall be responsible for all coach selections, as well as final team rosters.
3. It is highly recommended that all players participate in their own age group tryout/evaluation to ensure maximum opportunity for placement on a team. To be eligible to participate in the next higher age group tryout/evaluation, a player must have attended or will be attending their own age group tryout/evaluation or must have submitted a pre-registration form prior to the tryout time.
4. If a player is unable to attend tryouts but wishes to be eligible for placement on a team, a tryout registration form must be completed, tryout fee paid and be received prior to tryouts, he/she will be added to the last pool of eligible players.
5. All traveling teams are required to roster a team manager. The team manager may not be directly related to the teams head coach.
6. For any traveling team, no coach, co-coach, assistant coach or team manager may be rostered on more than one team as coach, co-coach, assistant coach or team manager without Board approval.
7. Playing time for Premier and Classic 1 teams will be determined at the coaches discretion with fairness in mind.
8. Playing time for Classic 2 and Classic 3 teams – Coaches are required to give their players half the available playing time over the course of the season. The only exceptions being in cases of poor player discipline and less than 75% documented attendance at practices and training sessions during the season. Half the available playing time includes each of the following; league games, each individual tournament, District playoffs and the State Tournaments.
9. Playing time for Maroon and Gold players will be guaranteed half the playing time in each game.
10. All Traveling teams may open and utilize a BSC team account for all fees payable by the team over the course of each soccer season.
11. All fundraising proceeds using the Blaine Soccer Clubs 501C3 status and tax exempt number, must be reported and submitted to the BSC to be dispersed to the team.
12. All Traveling teams using a paid coach/trainer are **required** to open and utilize a BSC team account for all payments to the coach/trainer.
13. All BSC endorsed outside paid coaches/trainers will not be subsidized by the BSC. Payment for outside paid coaches/trainers will be the responsibility of that team as an additional player fee. All payments made to outside paid coaches/trainers must receive a 1099 form from the BSC.

14. All outside paid coaches/trainers must have a Board of Directors approved written contract on file at the BSC office.
15. Travel team rosters for the fall season will remain the same as the team's summer roster for that year unless there are players who choose not to play.
16. All summer travel head coaches must apply, be interviewed and approved by the BSC coaching committee, with final approval by the BSC Board of Directors.
17. Documented poor attendance at practices and training in the prior summer traveling season may limit the players ability to make the top team, regardless of tryout placement, the next summer season.

VOLUNTEERS:

1. Each U9-U16 Traveling player will be required to pay a volunteer fee to be refunded upon completion of six volunteer hours per summer season. (Maximum fee equivalent to 2 children and 12 hours per family) If volunteer hours are not fulfilled a refund will NOT be issued.
2. Parents (members) of all recreational players will be required to volunteer their time throughout the course of the year. This includes all league and tournament play.
3. Minors under the age of 16 are not allowed to handle money.
4. The BSC Volunteer Coordinator will be responsible for all scheduling of volunteers.

TOURNAMENTS:

1. BSC may pay a referee scheduler on a per game basis to schedule referees for BSC tournaments.
2. BSC will sponsor the end of summer State Tournament fee to all qualifying BSC teams.
3. All BSC summer traveling teams are eligible to participate in one of the BSC sponsored tournaments at no expense. If a team is not eligible, another tournament will be considered by the BSC Board of Directors.
4. BSC will sponsor the entrance fee for any BSC team that qualifies for the US Youth Soccer Presidents Cup tournament.

ADMINISTRATION:

1. Refund policy for all seasons are as follows: All seasons will have a non-refundable fee for cancellations received prior to the start of the season. Refunds or cancellations may not be honored after MYSA submittals or the season starts.
2. There will be a \$35.00 NSF charge for all returned checks.
3. All recreational coaches shall receive a copy of the BSC playing rules each season.

4. Board meetings will be smoke-free with a ten minute break every two hours.
5. Directors are allowed to spend up to \$100.00 at a time, with a receipt, without motion of the Board of Directors approval.
6. Newsletters, web site updates and mailers will be published as needed.
7. Gift certificates will be given to retiring Board members, with a limit of \$50.00 per year served.
8. Apparel will be offered to Board members and staff after they have served six months of their term on the Board.
9. After serving six month's on the BSC board as a BSC board member, he/she will receive free registration for their children. If the board member resigns from the Board of Directors prior to the end of the first year, the former board member will be required to reimburse the BSC for their child's registration fees.
10. BSC, in order to provide the safest and most secure environment for all players, shall require all individuals volunteering as Board Members, program coordinators, coaches, assistant coaches, team managers and all BSC employed individuals to undergo an annual background investigation.
11. Policies will be updated and published annually for distribution.

COACHES:

1. BSC will provide a written coaches agreement that will be updated annually and must be signed by all coaches, assistant coaches and team managers.
2. The selected coach of all Blaine Soccer teams formed as a result of tryout/evaluation is required to offer the opportunity to each rostered player on that team, participation in Blaine Soccer Club's traveling programs.
3. Any coach, assistant coach or youth participant in the coaching development program interested in taking MYSA Coaches licensing courses (Youth module, D, E, or F license), and requesting reimbursement must submit an application to the Board, prior to the coaching clinic. If the Board approves the application for reimbursement of the licensing course, reimbursement will be offered at 50% upon successful completion of the course and submission of the license certificate to the Board and the remainder will be reimbursed at the end of a completed BSC season.
4. BSC endorsed professional coaching will be available for BSC teams for an additional per player fee.
5. After serving one year as volunteer head coach of a summer traveling soccer team (1 per team) and continuing as head coach the following year, will be allowed one free summer registration for one child based on the fiscal year.

6. A first year volunteer summer traveling head coach (1 per team), upon successful completion of the season, will receive one summer travel registration refund for one child based on the fiscal year.
7. The head coach (one per team) of a fall traveling team will be allowed 100% reimbursement of a fall registration fee for one child, upon successful completion of the season.
8. The head coach of a recreational soccer team (1 per team), will receive a 50% discount on one of their child's registration fees for the team he/she coaches, upon completion of the session/season.
9. All U-9 thru U-16 Travel teams must participate in the Club provided training unless the following exemption is applicable: The ability to “opt out” of the BSC provided professional training is available to any travel team if the following 4 items are met:
 - a. Team has a paid head coach approved by the BSC Board of Directors and is under contract for reasonable and customary rates.
 - b. The head coach does not have a child playing on the team.
 - c. Team receives approval from the BSC Board of Directors to opt-out of training prior to the start of BSC professional training program.
 - d. Players pay full registration fee and assume financial responsibility for any additional coaching fee's associated with team provided training. BSC Board of Directors reserves the right to refund a portion of Club provided training fees to said team if the Board deems appropriate.